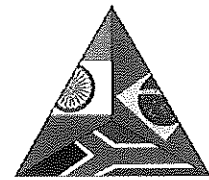




Government of Lao PDR  
IBSA Trust Fund  
United Nations Development  
Programme Lao PDR



*Empowered lives.  
Resilient nations.*

## **SUPPORT TO INTEGRATED IRRIGATED AGRICULTURE IN 2 DISTRICTS IN BOLIKHAMXAY**

### **QUARTERLY PROJECT REPORT (QPR)**

**(Reporting period: January-February-March 2013)**

**Bolikhamsay Provincial Agriculture and Forestry Office**

**March 2013**

## I. PROJECT INFORMATION AND RESOURCES

<b>Project number and title:</b>	00083482-Support to Integrated Irrigated Agriculture in 2 Districts in Bolikhamxay (SIRA)
<b>Implementing Partners:</b>	Provincial Agriculture and Forestry Office of Bolikhamxay Province, (PAFO)
<b>Responsible Parties:</b>	Provincial Department of Planning and Investment of MPI, Provincial Natural Resources and Environment Office (PNREO) of MONRE, Department of Irrigation of MAF, Department of Livestock and Fisheries of MAF, Department of Forest Resources Management of MONRE, Department of Forestry of MAF

Project Starting date		Project completion date	
Originally planned	Actual	Originally planned	Current estimate
June 2012	14 August 2012	June 2015	

<b>Period covered by this report:</b>	January-February-March 2013
<b>Date of tripartite review:</b> <i>[Indicate if planned or actual]</i>	

Total Project Budget	Original Budget (US\$)	Latest Signed Revision (US\$)
	1,323,000	1,323,000

Resources	Donor	Amount (US\$)
	IBSA Trust Fund	1,323,000

Quarterly Delivery rate (%)	Total Planned Quarterly Project Budget for Q1, (US\$)	Total Actual Spent for this reported quarter (US\$)
	US\$ 32,273.10	US\$21,798.92

## II. PURPOSE

*[To be completed in cooperation with UNDP Programme Analyst]*

**1. Main objectives of the project:** *[as per the approved UNDP Country Programme Document and Country Programme Action Plan and/or project document]*

The overall objective of the project to contribute to sustainable livelihoods improvement and food security through the development of irrigated agriculture and the promotion of more sustainable management of corresponding watershed resources in the selected communities of Bolikhan and Viengthong Districts of Bolikhamxay Province.

**2. How the project relates to United Nations Development Assistance Framework (UNDAF)?**

The project objectives and activities fully comply with UNDP's policies and strategies, specifically in the following key areas:

- **MDG – Goal 1** (Eradication of poverty and hunger) and **MDG Goal 7:** Promote Environmental Sustainability: the project is in line with the efforts to reduce poverty and hunger and will contribute the better management of natural resources supporting local agricultural production systems and livelihoods
- **UNDAF/CPD Outcome 1:** By 2015, the government ensures sustainable natural resources management through improved governance and community participation
- **UNDAF/CPD Output 7.3:** Communities are more engaged in the management of natural resources

**3. How the project aims to support national development goals including the Millennium Development Goals (MDGs) and/or National Poverty Eradication Programme (NPEP)?**

The project objectives and activities fully comply with national policies and strategies, specifically in the following key areas:

-The **National Growth and Poverty Eradication Strategy (NGPES)** provides strategic guidance for the Government of Lao PDR (GoL) to secure future economic growth and achieve poverty eradication in a holistic and comprehensive manner. The Strategy is an operational guide toward for enhancing growth and development and reducing poverty, with the goal of eradicating poverty by 2020. The NGPES and other national policies identify household food insecurity as the most critical challenge to overcome in order to ensure the most basic level of secure and sustainable livelihoods for the majority of the Lao rural population. Widespread food insecurity coupled with high levels of acute and chronic malnutrition impedes social, human and economic development and contributes significantly to poverty. Food insecurity is defined by inadequate availability, access, utilization and stability. Shortfalls in these areas are commonplace and are most pronounced amongst farming households in rural areas. Many communities lack adequate coping strategies for the food-deficits and associated health problems that persist amongst large sections of the population. Food security concerns are entwined with issues throughout the CCA and are very closely tied to the topics discussed in the Crosscutting Development Issues chapter (particularly resettlement and UXO contamination). Food security is recognised as a critical national development challenge by the GoL in the NGPES. Tackling food insecurity will also contribute to achieving Millennium Development Goal (MDG) 1, Target 2 - halving the proportion of Lao people who suffer from hunger by 2015.

-The recently issued **7<sup>th</sup> NSEDP 2011–2015** is, as part of the long term goal of the country, to implement its policy of national development, achieve economic growth of at least 8% annually, reduce poverty, achieve the Millennium Development Goals by 2015 and construct basic infrastructure for industrialisation and modernisation in the times to come. The 7<sup>th</sup> NSEDP states the direction for Agriculture and Forestry sector "Systematically develop all aspects of agriculture and forestry in line with industrialisation and modernisation priorities in areas that have favourable conditions; ensure food security; promote commodity production for domestic use and export; improve productivity and enhance end-product quality".

The **Irrigated Agriculture Strategy** includes the following irrigation sector targets that relate to this project: "By 2015 the irrigated area in the dry season to be increased to 500 thousand hectares including 300 thousand hectares for dry season irrigated rice; wet season irrigated areas to be expanded to 9.5 hundred thousand hectares" through a measure to "Promote irrigated farming systems to support production activities and improve productivity"

### III. PROJECT PERFORMANCE AND RESULTS

#### 1. Contribution to the strategic goals [SRF related matters to be completed in cooperation with UNDP Programme Analyst]

SRF Goal:		SRF Sub Goal:		Strategic Area of Support:	
Annual outputs and indicators [According to project document and/or quarterly work plan]	Key planned activities during reporting period	Key activities completed during reporting period	Expenditures [Actual expenditures against activities completed]	Progress towards achieving outputs and targets achieved against indicators	Reasons if progress below target and response strategies [If applicable, explore underlying factors and reasons for gaps in output and target]
<p><b>1. Watershed management plan for Nam Pou project is developed and implemented</b></p> <p><b>Target 1.1 (2013):</b> Watershed Management plan developed and Watershed Management Committee in place</p> <p><b>Indicator 1.1.1:</b> Watershed Management Plan developed and implemented and Watershed Management Committee in place</p> <p><b>Baseline 1.1:</b> No existing watershed management plan</p> <p><b>Target 1.2 (2014):</b> Community based forest management plans developed and corresponding committees in place</p> <p><b>Indicator 1.2:</b> Village forest management plan developed and implemented with corresponding committees in place</p> <p><b>Baseline 1.2:</b> No community based forest management</p> <p><b>Target 1.3 (2015):</b> Forest management plans, including improvement of slash-and-burn</p>	<p>1.1 Development of Watershed Management Plan based on participatory land use planning and formation of Watershed Management Committee</p> <p>1.2 Demarcation of village forests, establishment of village forest committees and development of village forest management plans</p> <p>1.3 Implementation of village forest management plans including the improvement of slash-and-burn agriculture</p>			<p>Held interviews for the UNV Agricultural and Natural Resources Management Specialist on 29 Jan 2013. A candidate from Brazil was selected. He is experienced in various areas pertinent to the project including agriculture, irrigation, forest management, and community-based resource management. Visa processing underway.</p> <p>Completed development of ToR for the national Land Use Planning and Natural Resources Consultant. Advertised the post in the local media during 27 March to 1 April 2013. Interview was conducted on 25<sup>th</sup> April 2013. However both candidates fell through and the position will have to be reposted. The project is requesting that UNDP assist in the recruitment due to difficulty in finding the qualified persons.</p>	<p>We are currently processing the visa for the UNV specialist. The visa processing takes 3-4 months since this is a provincial posting. The processing is nearing completion and the UNV specialist is expected to start in June 2013.</p> <p>Two candidates submitted their CVs, but only one candidate joined the interview. He was qualified but ultimately requested a higher salary than budgeted under the project. The project was thus unable to hire this person and the job must be reposted. The land use planning activities generally need to be done in the dry season (which runs Oct-May) so the project will aim to have the recruitment completed and the Land Use Planning Consultant on board and oriented by Fall 2013, so we keep on schedule.</p>

Annual outputs and indicators [According to project document and/or quarterly work plan]	Key planned activities during reporting period	Key activities completed during reporting period	Expenditures [Actual expenditures against activities completed]	Progress towards achieving outputs and targets achieved against indicators	Reasons if progress below target and response strategies [if applicable, explore underlying factors and reasons for gaps in output and target]
agriculture, implemented					
<p><b>2. Water supply in both season for irrigating command area of Nam Pou project in Bolikhan District and Namyang and Phondou projects in Viengthong District is available</b></p> <p><b>Target 2.1(2012):</b> Feasibility for rehabilitation of irrigation infrastructure conducted, and in 2013 rehabilitation of irrigation infrastructure completed</p> <p><b>Indicator 2.1:</b> 3,050 meter main canal of Nam Pou project, 1 weir of Namyang project and 1 weir of Phondou project is rehabilitated by 20134</p> <p><b>Baseline 2.1:</b> Poor irrigation infrastructures facilities available</p>	<p>2.1. Review and validation of design and costing of irrigation schemes</p> <p>2.2. Contract Awarding and Contract Management/ monitoring</p>	<p>2.1 Reviewed and finalized designs and costing for irrigation scheme. Finalized bid documents.</p> <p>2.1 Conducted consultation workshop for re-designed of 3 irrigation schemes rehabilitation plan</p>	<p><b>US\$ 4,835.24</b></p>	<p>The Senior irrigation Specialist completed field visits to the 3 project sites and conducted a technical review of the project designs and specifications. He also completed design revisions in consultation with the project team and relevant government departments and stakeholders. The final bid documents are now being checked by UNDP's procurement unit. Once UNDP releases the No-objection letter the bidding process will proceed (expected in Q2).</p> <p>2.1 The final re-designed and bidding documents of 3 irrigation schemes are being reviewed by procurement unit of UNDP and the bidding announcement will go out once approved.</p>	<p>Bidding document development for irrigation works took longer than expected as, in the technical review, it was found that the original government designs exceeded the project budget. The engineering specialist therefore revised certain design elements to fit within the available project budget. Extra process was required to ensure that the relevant departments agreed with the new designs. Rather than rush construction in Q2 and risk damage to any work that might be unfinished once the rainy season started, the project and target communities agreed to postpone the construction works to last quarter of 2013.</p> <p>Based on agreement in the project monthly meeting (March 2013), the construction work will be postponed until November 2013 after harvesting wet season rice. From now to October the bidding process will be completed</p>
<p><b>3. Irrigation projects are co-managed by government authorities and Water Users' Association with women participation</b></p> <p><b>Target 3.1(2012):</b> WUA established, capacity of WUA developed in 2013, and in 2014 WUA able to co-manage irrigation projects in cooperation of provincial and</p>	<p>3.1 Institutional support (logistic, administrative, managerial) for WUA establishment and management from 2012 through 2015</p> <p>3.2 Capacity developing activities</p>			<p>The project team have reviewed the existing WUA structure for the Nam Pou project site as a first focus area. This information will be used for improving their WUA in the coming months. Total of 231 families are farming under the Nam Pou project with total 240 ha of cultivated land. (Future focus will then extend to WUAs</p>	<p>The project will plan for improvement of WUA in Nam Pou project first. They will then focus on WUA for Namyang and Phondou projects in Q3 so these are in place before irrigation construction starts in November.</p>

00083482SIRA First Quarterly Project Report ( Jan-Mar. 2013)

Annual outputs and indicators [According to project document and/or quarterly work plan]	Key planned activities during reporting period	Key activities completed during reporting period	Expenditures [Actual expenditures against activities completed]	Progress towards achieving outputs and targets achieved against indicators	Reasons if progress below target and response strategies [If applicable, explore underlying factors and reasons for gaps in output and target]
district government authorities Indicator 3.1: WUA established by 2012 and functional by 2014 Baseline 3.1: No existing WUA				in the other two sites).	
4. Agriculture production increased and diversified in Nam Pou project in Bolikhhan District and Namyang and Phondou projects in Viengthong District Target 4.1 (2013): Crop yield increased, two season cultivation in at least 25% of irrigated area (205 ha) with crops other than rice in dry season, and in 2014 two season cultivation in additional next 25% (410 ha) with crops other than rice in dry season Indicator 4.1: Two season cultivation with diverse cropping pattern in dry season, Crop yield increased by 2014, - rice 3.5 t/ha (wet season) 4-5 t/ha (dry season), Sweet corn 4-3 t/ha, Feed corn 5 t/ha, Soybean (2t/ha) Baseline 4.1: Single crop (rice) cultivation, Rice yield 3.41 ton/ha, no other crops cultivated	4.1 Training on improved agriculture method - efficient irrigation, diversified cropping method for farmers representing all households ensuring at least 33% women participation 4.2 Seed (other than rice) provision for 25% of dry season cultivated land 4.3 Seed provision (Other than rice) for 50% of dry season cultivation land			Not yet implementation	Not applicable for this quarter
5. Improved Fisheries in Nam Pou reservoir through establishment of fisheries co- management Target 5.1 (2013): Fisheries management subcommittee (FMsC) under the WMC established and capacity developed, fisheries co-			US\$ 348.50	Completed development of ToR for the national Fisheries Co- Management Consultant. Advertised the post in the local media during March 27 <sup>th</sup> to April 1 <sup>st</sup> 2013. Conducted interview on April 25 <sup>th</sup> 2013. The panel is currently screening the selected candidate and	2 candidates applied and participated in interview April 25 <sup>th</sup> 2013. The project agreed with one candidate who has more experience working on fisheries co- management. The project will contact him with more detail about the contract. The detail of fisheries co-management plan will be developed when the national consultant is on board.

00083482SIRA First Quarterly Project Report (Jan-Mar. 2013)

Annual outputs and indicators [According to project document and/or quarterly work plan]	Key planned activities during reporting period	Key activities completed during reporting period	Expenditures [Actual expenditures against activities completed]	Progress towards achieving outputs and targets achieved against indicators	Reasons if progress below target and response strategies [if applicable, explore underlying factors and reasons for gaps in output and target]
management developed, and in 2015 fisheries co-management implemented <b>Indicator 5.1:</b> Fisheries co- management established <b>Baseline 5.1:</b> No fisheries in Nam Pou reservoir				hope to hire in Q2.  The project team collected basic information about fisheries management in Nam Pou reservoir. The information will be used in future planning of the fisheries co-management plan.	
	5.1 Formation and capacity building of FMsC 5.2 Development Fisheries Co- Management plan 5.3 Implementation of fisheries co-management plan	5.1 Baseline data collection around reservoir (relationship of community and reservoir)		5.1 These data will support how to form FMsC and before providing capacity building	
<b>6. Technical and managerial capacity of provincial and district level government staff enhanced</b> <b>Target 6.1 (2012):</b> Capacity assessment <b>Indicator 6.1:</b> One technical report assessing the technical and managerial capability of implementing partner available at the end of 1st quarter of the project <b>Baseline 6.1:</b> No report <b>Target 6.2 (2013):</b> Project team capable to manage all aspects of the project implementation <b>Indicator 6.2:</b> Project management team trained following the assessment of institutional capacity in first quarter of project implementation <b>Baseline 6.2:</b> Higher officials trained by previous donor supported projects in DOI	6.1: Assessment report 6.2: Staff training and updating on Project Cycle Management			Not implementation yet	Not implemented yet. The project is waiting for the UNV agriculture and resource management specialist as well as the national fisheries co-management s and land use consultants to come on board. The UNV specialist is recruited and is awaiting visa clearance from Lao government. Both he and the national fisheries co-management specialist are expected to start in June 2013 and should be able to begin capacity building efforts once on board.  The hirer of the national land use specialist is delayed due to difficulty in finding a qualified candidate in the first round of recruitment. The post will be advertised in Q2, with hopes of having someone on board before the start of the dry season in Oct 2013, when land use planning should be started.

00083482SIRA First Quarterly Project Report ( Jan-Mar. 2013)

Annual outputs and indicators [According to project document and/or quarterly work plan]	Key planned activities during reporting period	Key activities completed during reporting period	Expenditures [Actual expenditures against activities completed]	Progress towards achieving outputs and targets achieved against indicators	Reasons if progress below target and response strategies [if applicable, explore underlying factors and reasons for gaps in output and target]
<p><b>7. Project management</b></p> <p><b>Target 7.1 (2012):</b> Project Inception workshop</p> <p><b>Indicator 7.1.1:</b> Availability of inception report</p> <p><b>Baseline: 7.1.1:</b> No reports prepared</p> <p><b>Target 7.2 (2013):</b> Project closing meeting</p> <p><b>Indicator 7.2.1:</b> One project termination report elaborated and one closing meeting report available by the last quarter of the project</p> <p><b>Baseline 7.2.1:</b> No reports prepared</p> <p><b>Target 7.3 (2012):</b> Project office, vehicles procurement, team establishment, effective office management and coordination</p> <p><b>Indicator 7.3.1:</b> Minimum number of risk and issues recorded in risk and issue logs</p> <p><b>Baseline 7.3.1:</b> Initial risk log, issue log and communication and monitoring plan elaborated, and list of Project Board member and nominated PM, number of recruited project support staff, project</p>			US\$ 16,615.18	<p>Recruited the Assistant Project Manager (APM) in February 2013. Provided the APM training and coaching on standard operating procedures in March 2013.</p> <p>The project team organized two more local inception workshops in 2 target districts to discuss the project with immediate stakeholders. The inception workshop were attended by relevant stakeholders of provincial and district authorities as well as target village chiefs.</p> <p>The Project Office was repaired and most of necessary furniture, IT equipment, and vehicles have been purchased.</p> <p>The project operation has been started in particular quarterly work plan and monthly project meeting.</p> <p>Staff recruitment including national consultants is on-going process in announcement stage.</p>	<p>The project has had difficulty recruiting core support staff (especially accountant and administrator). The latter post was announced for 2 rounds but few candidates met the requirements. Those that did declined the post due to higher salary demands. In the interim, the project is getting support from an accountant in the ministry.</p> <p>The project car was purchased but to date on-going process for document approval from government.</p>



00083482SIRA First Quarterly Project Report (Jan-Mar. 2013)

Annual outputs and indicators (According to project document and/or quarterly work plan)	Key planned activities during reporting period	Key activities completed during reporting period	Expenditures (Actual expenditures against activities completed)	Progress towards achieving outputs and targets achieved against indicators	Reasons if progress below target and response strategies (if applicable, explore underlying factors and reasons for gaps in output and target)
Office established and operational <b>Target 7.4(2012):</b> Regular project monitoring and in 2013 to 2015 as the same as 2012 <b>Indicator 7.4:</b> Quarterly/annual work plan, reports on quarterly/annual project progress, midterm review, monitoring and evaluation including field visit reports, revised quarterly work plans after midterm review is available in timely manner <b>Baseline 7.4:</b> No monitoring report prepared <b>Target 7.5(2014):</b> Project external monitoring <b>Indicator 7.5:</b> Sound financial and technical project management reflected in project external evaluation report <b>Baseline 7.5:</b> No external monitoring report <b>Target 7.6(2014):</b> Sound financial management indicated in regular financial report <b>Indicator 7.6:</b> Audit reports/spot checks with no high risk observation and minimum medium/low risk observation <b>Baseline 7.6:</b> All implementing agencies have experience working with externally funded projects <b>Target 7.7 (2014):</b> Criteria setting and defining, and in 2015 recommendation of	7.1: Project inception workshop  7.2: Project final meeting  7.3: Project administration operation  7.4: project monitoring and evaluation including field visits  7.4: Project monitoring and evaluation including field visits  7.5: Project external monitoring  7.6: Audits/Spot Checks  7.7: Project management/coordination meetings, site visits, results study	7.1. Conducted project inception meetings in Bolikhay and Viengthong districts  7.3: Finished office renovation - New furniture provided in the project office - Vehicles were registered and got plat number  - process document for project car, UNV and advertise for 3 new positions - installing communication system in the project office (internet network)	7.1. Project inception workshop report produced and properly filed  -Desks and chairs were arranged at SIRA office  -Car registration proposal document was submitted to department of Planning and Investment, MOFA.  And proposal document of UNV placing during consider by province Planning and Investment.	7.1. Local relevant authorities such as target districts and communities acknowledged and clear understood the project goal, objective, and main activities.  7.2. No applicable for this quarter  7.3: The existed office of Bolikhay province's irrigation section was inspected and planned for renovation, the construction company was selected through NIM process. With properly management and good cooperating of constructor, the renovation was finished with schedule accordingly.  -Annual Procurement Plan 2013 was approved in late of February 2013 with total budget of US\$832,900 (including three irrigation schemes rehabilitation work). Acquisition process of office equipment was done for the first set.  -Project motorbikes were registration and plat number given.  The job announcement was also placed on local newspapers for the positions of Accounting /Admin., Fishery specialist, Environment specialist  -Recruitment of UNV for SIRA project has been completed, now on-going process of clearance from government authorities - office equipment and furniture were installed such as internet system, desks. 7.4-to 7.7: Not applicable for this quarter	

00083482SIRA First Quarterly Project Report ( Jan-Mar. 2013)

Annual outputs and indicators [According to project document and/or quarterly work plan]	Key planned activities during reporting period	Key activities completed during reporting period	Expenditures [Actual expenditures against activities completed]	Progress towards achieving outputs and targets achieved against indicators	Reasons if progress below target and response strategies [if applicable, explore underlying factors and reasons for gaps in output and target]
irrigation policy components of government of Lao PDR <b>Indicator 7.7:</b> One report on policy comments defining recommendations from project lesson learnt, and availability of field visit reports <b>Baseline 7.7:</b> No reports prepared yet					
<b>Total:</b>			US\$21,798.92		

**2. Update on partnership strategies [Brief update on any achievement and/or problem in partnerships and inter-agency collaboration.]**

Partnerships	2012 Role in PPG	2013 actual Role in Implementation
MAF: Department of: Irrigation, Planning, Agriculture, Livestock and Fisheries, Forestry, UNDP, Lux-Development	Data, information, situational update, participation in workshops Data, information, situational update, participation in workshops	Board member (Ministry), Executing, Agency, Implementing Agency, UNDP: Board Member Strategic advice Cross-fertilization with own projects
<b>Main projects:</b>		
Co-financing partner projects (Lux-Development Lao/021 Project)	Situational update, participation in workshops	Cross-fertilization, Data, Information, Technical Advice, part of AA2CC network
<b>Province:</b>		
GoL: Governor's Office, PAFO, PAFES, PAFRI, PDMC, MoNRE and other departments	Data, information, situational update, participation in workshops	Provincial guidance, Organizational Support, Local Project Promotion, Local Trouble-shooting
GoL: District Administrator (Viengthong and Bolikhan), DAFO (Viengthong and Bolikhan), Kumban	Data, information, situational update, participation in workshops	District guidance, Organizational Support, Local Project Promotion, Local Trouble-shooting Participatory Monitoring, Awareness Creation
Communities, farmer organizations, women's and youth organizations, CBOs	Data, information, situational update, participation in workshops, interviews during field visits	Local Promotion, Participation in Implementation, Participatory Monitoring, Awareness Creation
Individual farmers	Information, situational update, interviews during field visits	Local Promotion, Participation in Implementation, Participatory Monitoring, Awareness Creation, Farmer to Farmer extension

**3. List main three challenges (at most, if any) experienced during implementation. Note any steps already taken to solve problems. [There may be problems that are generic and not related to any specific output, or that apply to all of them. If the issues have been covered through the table in question 1 above, this section may be left empty.]**

1. The Assistant Project Manager (APM) was recruited in February 2013. In addition to his main project management duties, he has had to assume certain administrative and accounting functions (with support from a government accountant) because the project has been unable to recruit a qualified Accounting/Administrative officer to date. The APM has no background in accounting and administration and has needed extra time and guidance to learn about these areas to meet project requirements.

Most government project staff are new to the UNDP NIM project management procedures so they have needed extra coaching from UNDP staff. The provision of support has been more difficult because of distance, since project staff are located in Bolikhamxay Province.

2. Construction work in Laos is generally done in the dry season between November and April. After reviewing the project sites, the Engineering Specialist (hired in December 2012) determined that he needed to amend the designs for the irrigation works to fit within the available budget. The process of revising the designs, updating the bid documents and getting approvals from relevant government departments and stakeholders was completed in April 2013. However, rather than rush construction in Q2, it was decided that the project should be postponed until November 2013. The delay was supported by all groups as there was concern that unfinished works would be damaged by floods.

3. The project has had difficulty in recruiting qualified staff for the national posts. There are generally only 1-2 qualified candidates for most positions. In the case of the Accountant/Admin Officer and the National Land Use Specialist the qualified candidates who were offered the posts declined the offers because their salary requests exceeded the available budget. We have therefore had re-initiate these recruitments.

**4. Recommendations and proposed actions** *[Actions on any matter related to outcome, progress of outputs, and/or partnerships. Corrective measures. Responsibilities.]*

1. Specialized training may be needed to build the capacity of project staff as most only have basic computer and English skills and administration experience.

2. UNDP may have to provide additional training on the National Implementation (NIM) project management procedures since most of project staff are only familiar with government policies and procedures -- which are quite different from NIM requirements.

3. The contractor selection and contracting for the irrigation works should be completed before October 2013 in order to start actual construction work in November 2013.

**5. Describe briefly key lessons learned during the quarter:** *[Lessons learned from addressing implementation constraints and knowledge gained from evaluations, technical reviews, and studies that have taken place in the course of the year]*

1. Strong technical and managerial support to the Project Office is critical for the start-up activities of project implementation.

**6. Rating on progress towards results**

**6.1 Overall rating by Implementing Partner PAFO** (Tick one category): ☐HS ☐S ☒MS  
☐MU ☐U

**Rating Definitions**

Highly Satisfactory (HS)	The project was managed in very effective and efficient manner in accordance with the work plan, schedule and budget. The project can be presented as "good practice".
Satisfactory (S)	The project was managed in a reasonably effective and efficient manner, largely in accordance with the work plan, schedule and budget.
Moderately Satisfactory (MS)	The project was managed in an acceptable manner but not fully in accordance with the work plan, schedule and budget.
Moderately Unsatisfactory (MU)	The project was managed in a marginally effective and responsive manner but not fully in accordance with the work plan, schedule and budget.
Unsatisfactory (U)	The project was managed in a less than effective manner due to internal or external factors and not in accordance with the work plan, schedule and budget.
Highly Unsatisfactory (HU)	The project was managed in an ineffective manner particularly due to internal factors and clearly not in accordance with the work plan, schedule and budget.

**REASONS:** The project progress is at a modest level because the project has completed the establishment of the Project Board and management team, undertaken the procurement of office equipment. The recruitment process for International and national supporting staff has been in progress. Some technical activities have been undertaken with noticeable progress.

<b>6.2 Outputs:</b>		
1. Watershed management plan for Nam Pou project is developed and implemented	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Positive change Negative change Unchanged
2. Water supply in both season for irrigating command area of Nam Pou project in Bolikhan District and Namyang and Phondou projects in Viengthong District is available	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Positive change Negative change Unchanged
3. Irrigation projects are co-managed by government authorities and Water Users' Association with women participation	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Positive change Negative change Unchanged
4. Agriculture production increased and diversified in Nam Pou project in Bolikhan District and Namyang and Phondou projects in Viengthong District	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Positive change Negative change Unchanged
5. Improved Fisheries in Nam Pou reservoir through establishment of fisheries co-management	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Positive change Negative change Unchanged
6. Technical and managerial capacity of provincial and district level government staff enhanced	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Positive change Negative change Unchanged
7. Project management	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Positive change Negative change Unchanged

<b>6.3 Output target:</b>		
1.1 Development of Watershed Management Plan based on participatory land use planning and formation of Watershed Management Committee	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	No Partially Yes
1.2 Demarcation of village forests, establishment of village forest committees and development of village forest management plans	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	No Partially Yes
1.3 Implementation of village forest management plans including the improvement of slash-and-burn agriculture	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	No Partially Yes
2.1. Review and validation of design and costing of irrigation schemes	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	No Partially Yes
2.2. Contract Awarding and Contract Management/monitoring	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	No Partially Yes
3.1 Institutional support (logistic, administrative, managerial) for WUA establishment and management from 2012 through 2015	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	No Partially Yes
3.2 Capacity developing activities	<input checked="" type="checkbox"/>	No

	<input type="checkbox"/>	Partially
	<input type="checkbox"/>	Yes
4.1 Training on improved agriculture method - efficient irrigation, diversified cropping method for farmers representing all households ensuring at least 33% women participation	<input checked="" type="checkbox"/>	No
	<input type="checkbox"/>	Partially
	<input type="checkbox"/>	Yes
4.2 Seed (other than rice) provision for 25% of dry season cultivated land	<input checked="" type="checkbox"/>	No
	<input type="checkbox"/>	Partially
	<input type="checkbox"/>	Yes
4.3 Seed provision (Other than rice) for 50% of dry season cultivation land	<input checked="" type="checkbox"/>	No
	<input type="checkbox"/>	Partially
	<input type="checkbox"/>	Yes
5.1 Formation and capacity building of FMSC	<input checked="" type="checkbox"/>	No
	<input type="checkbox"/>	Partially
	<input type="checkbox"/>	Yes
5.2 Development Fisheries Co-Management plan	<input type="checkbox"/>	No
	<input checked="" type="checkbox"/>	Partially
	<input type="checkbox"/>	Yes
5.3 Implementation of fisheries co-management plan	<input type="checkbox"/>	No
	<input checked="" type="checkbox"/>	Partially
	<input type="checkbox"/>	Yes
6.1: Assessment report	<input type="checkbox"/>	No
	<input type="checkbox"/>	Partially
	<input checked="" type="checkbox"/>	Yes
6.2: Staff training and updating on Project Cycle Management.	<input type="checkbox"/>	No
	<input checked="" type="checkbox"/>	Partially
	<input type="checkbox"/>	Yes
7.1: Project inception workshop	<input type="checkbox"/>	No
	<input type="checkbox"/>	Partially
	<input checked="" type="checkbox"/>	Yes
7.2: Project final meeting	<input checked="" type="checkbox"/>	No
	<input type="checkbox"/>	Partially
	<input type="checkbox"/>	Yes
7.3: Project administration operation	<input type="checkbox"/>	No
	<input type="checkbox"/>	Partially
	<input checked="" type="checkbox"/>	Yes
7.4: Project monitoring and evaluation including field visits	<input checked="" type="checkbox"/>	No
	<input type="checkbox"/>	Partially
	<input type="checkbox"/>	Yes
7.5: Project external monitoring	<input checked="" type="checkbox"/>	No
	<input type="checkbox"/>	Partially
	<input type="checkbox"/>	Yes
7.6: Audits/Spot Checks	<input checked="" type="checkbox"/>	No
	<input type="checkbox"/>	Partially
	<input type="checkbox"/>	Yes
7.7: Project management/coordination meetings, site visits, results study	<input type="checkbox"/>	No
	<input type="checkbox"/>	Partially
	<input checked="" type="checkbox"/>	Yes

#### IV. ADDITIONAL ACTIVITIES WHICH CONTRIBUTE TO OUTCOME OR OUTPUTS

#### IV. ADDITIONAL ACTIVITIES WHICH CONTRIBUTE TO THE OUTCOME AND/OR OUTPUTS

1. Provide information about any activities undertaken by the project that were NOT envisaged in the work plan but which contributed to the outcome and/or outputs? E.g. advocacy and policy dialogue.

#### V. FUTURE WORK PLAN

1. What are the priority actions planned for the following quarter to overcome constraints, build on achievements and partnership, and use of the lessons learned during the previous quarter?

##### Planned Technical Activities:

- 1) Watershed Management: Complete recruitment of a National Land use Consultant and initiate consultations for participatory land use planning process for developing of watershed management plan.
  - An environment impact assessment for three irrigation schemes will be done by Provincial Natural Resource and Environment Office.
- 2) Fishery improvement: Recruitment of Fishery specialist, cooperate with local organization for management of 2013 fish reproduction season
- 3) Irrigation Rehabilitation: Initiate the bidding process for the construction/rehabilitation of the planned schemes and the mobilization and capacity building of Water User Groups.
- 4) Other activities such as agricultural extension and fisheries co-management will be initiated in Q2 2013, when the entire project management team (including the UNV) is on board.

##### Planned Management Activities:

- 1) Complete the planned recruitment of the following positions for SIRA Project Office:
  - I. One Project Accountant and Administration Officer
  - II. One UNV
  - III. One National Land Use Consultant
  - IV. One National Fisheries Management Consultant
- 2) Participate in UNDP Project Management and Orientation Training Workshop for Project management team and support staff
- 3) Prepare and submit the Q2 Project Progress Report
- 4) Conduct Project Monthly meetings and field visits

2. List major adjustments in the strategies, targets or key outcomes and outputs planned.

No adjustment

3. Estimated total budget required for the following quarter: 325,196,614 Kip

VI. ANNEXES

[If needed]

1. Annex 1.Risk Log
2. Annex 2.Issues Log
3. Annex 3.Quarterly Work Plan (April-June 2013))

PREPARED BY

PREPARED BY:



Signature

Thongbanh Senabandith

Project Manager

Date

CERTIFIED BY: [The QPR should be signed by the National Project Director}



Signature

Souvanny Xaysana

National Project Director

Date

ឈ្មោះ: គណៈកម្មាធិការ  
Dr.Souvanny XAYSANA



# Annex 1. Risk Log

Project Title: Support to integrated irrigated agriculture in 2 district of Bolikhmray						Award ID: 00068072		Date: 29/4/2013	
#	Description	Date identified	Type	Impact & probability	Countermeasure/Mngt response	owner	Submitted, updated by	Last update	Status
1	Natural disaster will be occurred	25/4/2013	Environmental	The existing 3 irrigation schemes will be more damaged than current time and it will be higher cost as planned. Level: 3	The project will coordinate with the community for preparing to cope with this issue in advance.	The project team and community people.	October, 2013		

## Annex 2. Issue Log

Project Title: Support to integrated irrigated agriculture in 2 district of Bolikhamxay						Award ID: 00068072	Date: 29/4/2013
ID	Type	Date identified	Description and Comments	status	Status change date	Author	
1	Staff recruitment	25/4/2013	<ol style="list-style-type: none"> <li>1. The project admin/accountant has announced 2 round but there were few candidate applied with requested the higher expected salary that over the project set up.</li> <li>2. For national consultants have announced a round but few candidates applied but requested higher salary as the project set up.</li> </ol>	<ol style="list-style-type: none"> <li>1. Not yet on board.</li> <li>2. Ongoing process negotiation</li> </ol>		Project Manager	
2	Three Irrigation schemes rehabilitation	28/3/2013	The original plan for irrigation schemes rehabilitation will be done in March, 2013 but the bidding documents did not complete and it will be taken a time and the monthly meeting in March agreed that the rehabilitation of irrigation will be postponed to November, 2013 after wet season rice harvesting.	Ongoing in bidding document process, it will be complete and bided before October, 2013.		Project Manager	